**Longfellow Parent Association (LPA) Board Meeting**

March 25, 2016

Longfellow Library

Members Present: Myriah Marsh (co-chair), Michelle Risho (co-chair), Charlie West (treasurer), Stephanie McDowell (secretary), Natalie McDonald (incoming treasurer), Jenna Lenz (Volunteer Coordinator)

Staff Present: none

* Documents:
	+ Stephanie will resend Board roles so people can feed in.
	+ Stephanie will put the ByLaws and roles in the Drop Box.
	+ Add volunteer coordinator to the ByLaws.
* Cora Larson Desantus is interested in co-chair for LPA next year.
* Teacher Culligan water: $200-300 came in.
	+ Discussed installing a water filter under the lounge sink.
	+ We currently pay about $35/month for water.
	+ Michelle will work on water under the sink.
* Year Book:
	+ Jenna needs pics ASAP.
	+ Shooting for about $12/book.
	+ Mr.McClellan talked about getting a student counsel together and having them help with year book.
* Fort:
	+ We have raised all the money we need for the fort.
	+ Equipment has been ordered.
	+ Next step is organizing food, tools, volunteers.
	+ Kiawanas are volunteering on Saturday, we’ve gotten large equipment donated.
	+ Build is May 17-22.
	+ Site visit from Play by Design March 31-April 1.
	+ The Fort Fundraising Committee will do ice cream treats on Thursday.
	+ The Fundraising committee has all the money so LPA can start to fundraising again.
	+ Some grant denials came in and Stephanie will pass them onto the committee.
* Treasurer transition:
	+ Checking = Farm to School (LPA doesn’t do this one.)
	+ Checking = LPA acct
	+ Savings = LPA = 1 year of LPA budget
	+ Savings = Fort
	+ Do we want to do an annual report that would go out with Run for Longfellow next fall?
* Run for Longfellow idea: $75 covers budget and $10 goes toward teacher proposals.
* We should also have a budget by the fall.
* LPA is doing Give Big. The donor lounge is at the toy store on May 3rd.
* LPA should think about a gift for Patrick.
* Stephanie will do the Annual Report for LPA’s registration with the State of Montana.
* Taxes will be do after the end of the fiscal year. (June 30th)
* Jenna wants to do an online volunteer sign-up next year. We can email a list to parents and add a link to the website.
* Natalie would like to move the LPA account to her bank. (Rocky Mtn Bank.) APRROVED by all.
* Upcoming meetings:
	+ April 12th – Rob Watson is coming.
	+ May 10th – SAC Middle School guest.
* Minutes by Stephanie McDowell, Secretary.