**Longfellow Parent Association (LPA) Board Meeting**

March 25, 2016

Longfellow Library

Members Present: Myriah Marsh (co-chair), Michelle Risho (co-chair), Charlie West (treasurer), Stephanie McDowell (secretary), Natalie McDonald (incoming treasurer), Jenna Lenz (Volunteer Coordinator)

Staff Present: none

* Documents:
  + Stephanie will resend Board roles so people can feed in.
  + Stephanie will put the ByLaws and roles in the Drop Box.
  + Add volunteer coordinator to the ByLaws.
* Cora Larson Desantus is interested in co-chair for LPA next year.
* Teacher Culligan water: $200-300 came in.
  + Discussed installing a water filter under the lounge sink.
  + We currently pay about $35/month for water.
  + Michelle will work on water under the sink.
* Year Book:
  + Jenna needs pics ASAP.
  + Shooting for about $12/book.
  + Mr.McClellan talked about getting a student counsel together and having them help with year book.
* Fort:
  + We have raised all the money we need for the fort.
  + Equipment has been ordered.
  + Next step is organizing food, tools, volunteers.
  + Kiawanas are volunteering on Saturday, we’ve gotten large equipment donated.
  + Build is May 17-22.
  + Site visit from Play by Design March 31-April 1.
  + The Fort Fundraising Committee will do ice cream treats on Thursday.
  + The Fundraising committee has all the money so LPA can start to fundraising again.
  + Some grant denials came in and Stephanie will pass them onto the committee.
* Treasurer transition:
  + Checking = Farm to School (LPA doesn’t do this one.)
  + Checking = LPA acct
  + Savings = LPA = 1 year of LPA budget
  + Savings = Fort
  + Do we want to do an annual report that would go out with Run for Longfellow next fall?
* Run for Longfellow idea: $75 covers budget and $10 goes toward teacher proposals.
* We should also have a budget by the fall.
* LPA is doing Give Big. The donor lounge is at the toy store on May 3rd.
* LPA should think about a gift for Patrick.
* Stephanie will do the Annual Report for LPA’s registration with the State of Montana.
* Taxes will be do after the end of the fiscal year. (June 30th)
* Jenna wants to do an online volunteer sign-up next year. We can email a list to parents and add a link to the website.
* Natalie would like to move the LPA account to her bank. (Rocky Mtn Bank.) APRROVED by all.
* Upcoming meetings:
  + April 12th – Rob Watson is coming.
  + May 10th – SAC Middle School guest.
* Minutes by Stephanie McDowell, Secretary.