**Longfellow Parent Association (LPA) Board Meeting**

May 31, 2016

Longfellow Meeting Room

Members Present: Myriah Marsh (co-chair), Michelle Risho (co-chair), Stephanie McDowell (secretary), Jenna Lenz (volunteer coordinator), Natalie McDonald (treasurer)

Staff Present: none

Guests: Heather with Farm to School, Laurie and Matt with STEM

* Communication:
  + Discussion of who should be in charge of how communications get out to the parents and ho we should communicate with parents. We can get into the website by emailing it to the front office para. Emails, website, info in the school newsletter.
  + Send minutes to Mr.McClellan to put on the website.
  + We should look for someone to do communications next year.
* Budget:
  + Goals is to raise $13,000 for the budget and whatever we raise beyond that is for teacher proposals. = $75/family.
  + The teachers could sent comments about what LPA does for their classroom.
* Yearbook:
  + Next year, do a pre-order process and order a percentage more. We will do a free yearbook for all staff.
* Annual Calendar:
  + Ask Patrick about dates. Do an LPA budget on the back. Include LPA fundraisers on the calendar. Ice Cream Social on Friday, August 26th.
* Farm to School: (Heather)
  + Snacks at Carnival and Run for Longfellow. Farm to School pays for these, but LPA could help.
  + Snacks at Artworks generate money for them.
  + She would like more notice on when to provide snacks at events.
  + Becca Spears is interested in doing a Family Dinner Night. Heather will reach out to her and get dates.
* STEM: (Laurie and Matt)
  + Started STEM and also partnered with Yellowstone National Park.
  + Next year, they would ask for $ again to buy the boards and pay LPA.
  + Space in the gym was an issue.
* R4LF:
  + Jen said she needs more help! She needs help with the funraising piece. Like LPS should write the letter.
* Minutes by Stephanie McDowell, Secretary.